Guidelines for Submission
National and International Academic Conference 2024
"Co-creation for Sustainable Development in Good Health and Well-Being"
12ᵗʰ – 13ᵗʰ September 2024 at Kantary Hotel, Nakornratchasima, Thailand

1. You can choose to submit an abstract or a full research manuscript

You may choose to submit an abstract or a full manuscript for publication in the form of E-proceedings. **The abstract should be submitted in both Thai and English**. The research work must be original, **not previously presented at any national or international conferences.**

You can review the guidelines and formats for the abstract or full research manuscript at the following website: https://conf.suth.go.th/template

2. Categories for Submission and Presentation

Room	Categories	Details
1	Co-creation for Sustainable Development (TH)	Work on Collaboration for Sustainable Health Development (in Thai) • E-Poster (Research & Innovation)
2	Public Health & Other (TH)	Work on Public Health & Other (in Thai) • E-Poster (Research & Innovation)
3	Student Undergrad & Postgrad (TH)	Student Work: Undergraduate & Postgraduate (in Thai) • E-Poster (Research & Innovation)
4	Oral Presentation (EN)	Oral Presentation (in English) All types of work
5	Continuous Quality Improvement (CQI)	Continuous Quality Improvement (CQI) (in Thai) • E-Poster (CQI Clinic) • E-Poster (CQI Non-Clinic)

3. Presentation Formats

- The work presented must be completed academic work that has not been previously published or presented at any other academic forum.
- E-Poster Presentation: Presented using MS PowerPoint. The content should be concise, with a clearly visible font size. The presentation should not exceed 5 minutes, with up to 2 minutes for questions, totaling 7 minutes per work.
- Oral Presentation: Presented using MS PowerPoint. The presentation should not exceed 10 minutes, with 2 minutes for questions, totaling 12 minutes per work.

4. Steps and Conditions for Presentation

- Prepare your work in the format specified by the academic conference. You can download the template and submit your work through the website Link: https://conf.suth.go.th/.
- Hospital personnel, students, medical staff, and the general public can register to present their work and specify the title of their work, subject to the following considerations and actions:
    1) Appropriate grouping and type of presentation.
    2) The presenter will be disqualified from presenting in the following cases:
        2.1) The work does not conform to the specified form or format.
        2.2) Failure to make revisions according to the experts' suggestions without a valid reason.
        2.3) Upon later verification, if it is found that the work has been previously published elsewhere in any form.
        2.4) The submitted work must pass a format compliance check. Prepared to present their work in person (onsite).

*** In cases where you cannot present your work in person or fail to present it, your work will not be published or considered.

5. Criteria for Submitting Research Work

- The requirements for presenting work at the academic conference include works in health sciences, engineering, science and technology, management and business administration, information science, education, humanities and social sciences, social innovation, and other related fields. The work must not have been previously presented anywhere and must not be under consideration for publication or presentation at any other conference.
- Conditions/Formats for submitting work: The original manuscript must be submitted for review by the expert committee. The selected works for both Oral Presentation and E-Poster must strictly adhere to the specified guidelines. If the submission is incomplete or incorrect, it will be returned to the author for correction before being sent to the experts for further review.
- Submit the original manuscript according to the conference's format **by July 15, 2024.**

6. Guidelines for Presenting Work in E-Poster Format

- You must submit the E-poster file in the specified format and within the specified time to allow the committee to review it and for attendees to view the E-poster later, with a provided link for access. The content of the poster should include an introduction, objectives, research methods, research results and discussion, recommendations, integration/ application/ utilization in regular work. The presentation time is 5 minutes, with a maximum of 2 minutes for questions. You can check the presentation schedule on the conference website at the link: https://conf.suth.go.th/.
- The E- Poster template can be downloaded from the website at the link: https://conf.suth.go.th/template.

*** All participants who submit work will receive a certificate of participation in the academic conference via the email registered.

7. Guidelines for Oral Presentation

- Submitters must undergo a correctness check according to the specified format. The content of the presentation slides should include an introduction, objectives, research methods, research results and discussion, recommendations, integration/ application/ utilization in regular work.
- Submitters must arrive and register at least 15 minutes before the presentation time to prepare themselves. Presentations should be prepared using MS PowerPoint 2013 or later versions. If other programs are required, contact the staff at least 3 days before the presentation. Presentation time is 10 minutes, with up to 2 minutes for questions. The presentation schedule can be checked on the conference website at the link: https://conf.suth.go.th/.
- The Oral Presentation Slide template can be downloaded from the website at the link: https://conf.suth.go.th/template.

*** All submitters will receive a certificate of participation in the academic conference via the email provided during registration.

8. Submission Schedule

No.	Schedule	Date
1	Registration for conference participants	June 7, 2024 - August 15, 2024
2	Abstract/Research article submission	June 7, 2024 - July 15, 2024
3	Committee evaluates submissions	July 26, 2024 – August 9, 2024
4	Confirmation of submission (registration fee payment)	August 15, 2024
5	Deadline for final submission of revised abstracts/research article	August 23, 2024
6	Announcement of Presenters on Website	September 3, 2024
7	Presentation day	September 12, 2024
8	E-proceedings	September 27, 2024

9. Publication

- **Abstract/Manuscript E-Proceeding:**

  Accepted works will be published. Authors must revise and correct abstracts or full research articles to meet the specified format requirements strictly. Incomplete or incorrect submissions will be returned for revision before publication. The works will be published in the form of electronic conference proceedings (E-proceedings) after the conference.

- **Submission for Journal Publication:**

  If you wish to submit your original research article (manuscript) for publication in a recommended journal, you can send your manuscript to the respective journal. The evaluation criteria and publication process will follow the guidelines set by the journal's editor.

  Recommended journals include:

  1. Suranaree Journal of Health Science
     Website: https://he03.tci-thaijo.org/index.php/SJHSci/
  2. Journal of Health Research and Development, Nakhon Ratchasima Provincial Public Health Office
     Website: https://he02.tci-thaijo.org/index.php/journalkorat
  3. Journal of Nursing and Therapeutic Care
     Website: https://he01.tci-thaijo.org/index.php/jnat-ned

10. Registration Fees

Organizations Exempt from Registration Fees:

- Hospitals in Zone 2: 5 people per organization (total 30 people)
- Nakhon Ratchasima Provincial Public Health Office: 20 people
- National Health Security Office, Region 9, Nakhon Ratchasima: 20 people
- Teikyo of Science University, Japan
- Personnel/Students of Suranaree University of Technology
- Personnel of Suranaree University of Technology Hospital
- Students

General Public Registration Fees:

- Online: 500 THB per person
- Onsite: 800 THB per person